

Pharmacy

1. Medicine Inventory Sheet

	A	B	C	D	E	F	G	H	I
1	Medicine ID	Medicine Name	Category	Quantity in Stock	Expiry Date	Unit Price	Total Value	Supplier	Remarks
2	M001	Paracetamol 500mg	Pain Relief	120	12/05/2026	0.50	=D2*F2	PharmaLife	OK
3	M002	Amoxicillin 250mg	Antibiotic	80	03/11/2025	1.20	=D3*F3	MedCare	Reorder soon

Formula examples:

- =D2*F2 → calculates total value of stock.
- Conditional Formatting → highlight items expiring soon.

2. Sales and Billing Sheet

	A	B	C	D	E	F	G
1	Date	Bill No	Medicine Name	Quantity Sold	Unit Price	Total	Customer Name
2	17/10/2025	001	Paracetamol	5	0.50	=D2*E2	Ahmad Ali
3	17/10/2025	002	Vitamin C	3	1.00	=D3*E3	Lina Saeed

3. Purchase Order Sheet

Worksheet name: Order

	A	B	C	D	E	F	G	H
1	Order No	Supplier	Medicine	Quantity Ordered	Unit Price	Total	Order Date	Expected Delivery
2	PO001	Med Care	Amoxicillin	200	1.10	=D2*E2	10/10/2025	20/10/2025

Library

- **Worksheet name:** Books

	A	B	C	D	E	F	G	H	I
1	Book ID	Title	Author	Category	Publisher	Year	Copies Available	Shelf No	ISBN
2	B001	The Great Gatsby	F. Scott Fitzgerald	Fiction	Scribner	1925	4	A12	9780743273565
3	B002	A Brief History of Time	Stephen Hawking	Science	Bantam	1988	3	B05	9780553380163

- **Worksheet name:** Member

	A	B	C	D	E	F	G	H	
1	Member ID	Name	Gender	Age	Phone	Email	Membership Date	Expiry Date	Address
2	M001	Lana Haddad	F	25	079-1234567	lana@example.com	01/03/2025	01/03/2026	Amman
3	M002	Omar Khalil	M	30	078-9876543	omar@gmail.com	15/02/2025	15/02/2026	Irbid

- **Worksheet name:** Borrowed Books

	A	B	C	D	E	F	G
1	Transaction ID	Member ID	Book ID	Borrow Date	Due Date	Return Date	Fine (JOD)
2	T001	M001	B002	05/03/2025	19/03/2025	18/03/2025	0.00
3	T002	M003	B003	10/03/2025	24/03/2025	28/03/2025	2.00
